

NEWARK CENTRAL SCHOOL PARENT/GUARDIAN ACCESS REQUEST FORM Infinite Campus Parent Portal

The Newark Central School District can provide access to student information via the Campus Portal. In order to protect the confidentiality of student records, all parents/guardians who want to use this service are required to fill out this form and return it to:

Kathleen Tanea
Newark High School
625 Peirson Avenue
Newark, NY 14513

~or~

email the signed document to parentportal@newark.k12.ny.us

PLEASE PRINT

Parent/Guardian Name:

(one name per form) _____

(First Name, Middle Initial, Last Name)

Parent/Guardian

Home Address: _____

Parent/Guardian E-Mail Address: _____

Please list all children in household who are/will be enrolled in Newark Central School (Student Name)	Your relationship to student	Reside with Student? (Yes or No)	School	Grade Level

I certify that all of the above information is true and I have legal authority to access the records of the student(s) listed above and that I have read the parent portal contract.

Signed: _____

Actual Signature must be that of the Parent/Guardian shown on first line—typed signatures will NOT be accepted—please scan, create PDF or use snail mail...thank you

Date: _____

(mm/dd/yyyy)

Important - Once the information provided above is verified and processed, you will receive your Infinite Campus use name and password via email. When you receive your information, you will be able to access the Campus Portal through Newark's website:

<http://newarkcsd.schoolwires.com/newarkcsd/site/default.asp>

Office Use Only:

Date Returned: _____ Checked By: _____

User Name and Password Provided Date: _____ Initials: _____