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To: All Staff  
 From: Mr. Roote  
 Date: **UPDATED: 9-3-19**  
 Re: Opening Staff Meetings

I am happy to reach out to you as the summer is winding down to share a few details related to our time in a couple of weeks. I will be brief, as I have posted quite a bit of information in the summer edition of the Reds Tale and on the NHS webpage. Additionally, enclosed is a thumbnail sketch of your assignment. A bit of turn over and an effort to dial in the master schedule produced a few changes since June. Finalized schedules will be in mailboxes. One noteworthy change for some of you may be the move away from semestering to a mix of semestering and an all year AC or BD meeting pattern. Finally, we have some special education staff that will be more mobile than is typical. If a collaboration produces a better room assignment for a special education teacher, I am open to ideas. Opening agenda:

<b>September 3</b>		
<b>What/Where</b>	<b>Exceptions</b>	<b>Notes</b>
7:30-10:00 am: District <b>breakfast in the cafeteria and opening in the auditorium</b>	--	Mr. Cook's welcome. Friend of Education. Celebrations. New staff introductions.
10:30-11:30 pm: <b>Safety training in the auditorium</b>	--	Learn about regional alignment re: safety in schools.
11:30-12:00 am: <b>NTA</b> (high school auditorium) and <b>NPA</b> meetings (high school LGI)	--	--
12:00-1:00 pm: <b>Lunch</b> . On your own.	--	--
1:00-1:45 pm: Department meetings. <b>BRING YOUR DEVICE</b> .	SRT meeting in the main office to discuss <a href="#">BPFE</a> and <a href="#">School Counseling Plan</a> -or- Special Education Department meeting per Ms. Stadler	Department Leaders will use a <a href="#">"Notice and Wonder"</a> protocol to walk their teams through the <a href="#">Building Plan for Excellence</a> in order to generate questions/thoughts etc. <ul style="list-style-type: none"> <li>FYI: Technology to join Science (Harrington) and Fine Arts to join Health, FACS and Business (Cline).</li> </ul>
1:45-2:15 pm: <b>Staff meeting</b> in the LGI. <b>BRING YOUR DEVICE</b> .	--	Celebrations. General announcements. <a href="#">Why/how of our work this school year</a> . Set up agenda for Thursday.
2:15-3:00 pm: <b>Office/room</b> preparation and collaboration.	--	Credit recovery teachers should develop their approach to content/individual students. Alt. School staff are encouraged to connect to discuss norms/community building. FSD staff should consider a class schedule. FYE collaboration.

September 4		
What	Exceptions	Notes
7:30-8:00 am: <b>Office/room preparation and collaboration</b>	--	Secure your ERF. Check for your door welcome signage. Sign in and sign out sheets.
8:00-8:45 am: <b>Breakfast in the high school cafeteria and team building activity</b>	--	Friendship pins, talking piece and/or canvas paint.
8:45-12:15 pm: <b>Staff meeting and small group</b> grade level collaborations. <b>BRING YOUR DEVICE.</b>	--	8:45-9:30 am Whole group MTSS and then a station rotation (9:35-10:10 am, 10:15-10:50 am, 10:55-11:30 am, and 11:35-12:10 pm) beginning with: <ul style="list-style-type: none"> <li>• <b>Grade 9 PLC with Mr. Roote in the auditorium:</b> <a href="#">Schoology</a>, Subbing MOU, <a href="#">Kahoot: Staff Handbook</a> and <a href="#">APPR</a></li> <li>• <b>Grade 10 PLC with Mr. Dentel/Mr. Corey in the band room:</b> <a href="#">Code of Conduct</a></li> <li>• <b>Grade 11 PLC with Ms. Ross in the cafeteria.</b> Classroom matrix</li> <li>• <b>Grade 12 PLC with Mr. Bean in the chorus room.</b> <a href="#">Tier I academic supports</a></li> </ul>
12:10-1:10 pm: <b>Lunch</b>	--	--
1:15-3:00 pm: <b>Office/room preparation and collaboration</b>	1:15-1:40 pm: <b>TA and monitor team</b> in the LGI with Ms. Ross <i>-and/or-</i> 1:15-1:40 pm: <b>Credit recovery team</b> in the main office with Mr. Roote <i>-and/or-</i> 1:15-1:40 pm: <b>Cafeteria monitors</b> in the LGI with Mr. Dentel <i>-and/or-</i> 1:45-2:10 pm: <b>Alternative school team</b> in the Alt. School with Ms. Ross <i>-and/or-</i> 2:15-3:00 pm: <b>SRT in the main office</b> with Mr. Roote	Complete online trainings: <a href="#">DASA</a> , <a href="#">ERF</a> , <a href="#">MTSS</a> , and the <a href="#">minor behavior log</a> .

I am afraid that I must close on a more somber topic and make mention of the very scary car accident that resulted in injuries to Jared and Jacob Gajan (class of 2018). Reports that are trickling in from those very close to the family suggest that while injuries to both boys are serious, positive headway is being made as surgeries and basic care continues. Since the Gajan family is very connected to our school system I want to detail a few connections starting with the August 21 news report, ***“17-year old McKenzie Dewolf, of Waterloo, was northbound when she moved into the southbound lane and struck a car driven by 72-year old Harry Gajan, of Lyons. Two passengers in Gajan’s vehicle, 21-year-old Jared Gajan, and his brother 19-year-old Jacob Gajan, both of Newark, were airlifted to Strong Memorial Hospital for treatment of serious injuries. Dewolf was taken to Geneva General Hospital for treatment of undisclosed injuries.”*** Connections to consider:

- McKenzie attended NHS for a brief period. Possibly as a freshman.
- Grace is a senior and is Jacob and Jared’s sister. She is a member of the varsity soccer team.
- Jen Gajan (NMS staff member) is married to Harry Gajan (grandfather)

In order to develop some good will, and to live the ***“We Are A Community”*** District value, I have highlighted the preceding agenda with **green** where I will ***“pass the hat”*** so to speak. If you can donate a Wegmans gift card, gas card and/or cash please consider bringing it to a **staff meeting**. Finally, a collageable reminder of the joy Jared and Jacob have brought to us so that we can send some back to them....

