



# ACADEMIC EARLY WARNING SYSTEM ENHANCING COMMUNICATION

Newark High School and Newark Middle School in recent months have implemented an Academic Early Warning System (AEWS) that give parents a heads up \_ well before report cards are issued at the end of the quarter \_ that their son or daughter's average is 70 percent or below.

The AEWS notifications also include information about subjects students may be failing and, in the case of NMS, important assignments that have not been completed.

Suffice it to say, the notifications won't be news to students.

They will have already been made aware by their teachers that their averages are slipping or that they haven't completed certain assignments on time or are even failing in some areas.

NHS Principal Nick Ganster and NMS Principal Teresa Prinzi said these notifications address parents' concerns that while their son or daughter knew they were falling behind, they didn't.

"Teachers are always giving students timelines and reminders," Prinzi said. "We want to make sure parents know \_ well in advance before students' grades are set \_ before report cards are issued.

Both administrators said parents are appreciative. "When students get into the secondary level of their education, communication with parents can be a little more difficult because they have more teachers. This early warning system is simple and effective. We're seeing an increase in the number of parents who are reaching out to us on ways to help their students as a result," Ganster said.

Prinzi agreed.

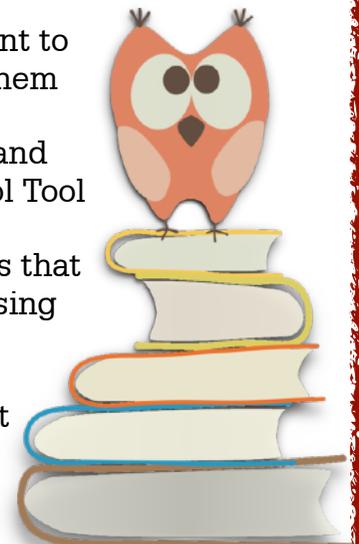
"We're always trying to improve communication with families and support student learning anyway we can," she said. "This is being positively received."

The AEWS notifications at NHS are being sent to parents via e-mail. The Middle School is sending them through regular mail.

They include ways to reach out to teachers and information on how to access Schoology and School Tool accounts to monitor students' progress.

The NMS notifications also address concerns that students who have averages above 70 may be missing some learning opportunities to propel them even further.

Ganster said NHS may also be including that information in future notifications.





**NEWARK HIGH SCHOOL**  
625 PEIRSON AVENUE  
NEWARK, NEW YORK 14513

**NICK GANSTER**  
Principal  
315-332-3242

**CHRIS COREY**  
Athletic Dir./Dean  
315-332-3241

**JASON DENTEL**  
Assistant Principal  
315-332-3255

**TIFFANY COHRS**  
Assistant Principal  
Intern  
315-332-3270

To: Parents/Guardian of Test Student  
From: Nick Ganster  
RE: Early Warning for 25 Week Grades  
Date: February 22, 2021

Good Afternoon,

You are receiving this letter because your child is failing, or at risk of failing, one or more course(s) at the 23 week point of the school year. The good news is that there is still time for your child to recover before grade reports are finalized and sent home. The 25 week period ends on March 5<sup>th</sup>. Your child can continue to submit work to their teacher up to this date to be graded and included on the 25 week report (Late student work is subject to the grading procedures established by the teacher in their course outline). The chart below includes any course that your child has a current average of 70 or below. Please reach out directly to the teacher if you have any specific questions or concerns regarding your child's grades. You can access the staff directory by clicking on this link.

Course	Teacher	Grade
Algebra	Teacher A	68
English	Teacher B	61
Science	Teacher C	50
Social Studies	Teacher D	0

Please note that the table above may have empty spaces, or that there are too many decimal places in the student's grades. Please disregard any empty spaces or extra decimal places. In addition, it is important to note that so early in the marking period one or two missed assignments can create a failing grade. We encourage all students and parents/guardians to monitor progress through establishing accounts with both Schoology and School Tool. Having parents/guardians, students and teachers all viewing the same information is very helpful to keep everyone on the same page with student progress. If you have not set up an account for these systems, please use the following links to get set up:

- [Schoology Parent Access Code Request](#)
- In order to request access to a School Tool Parent Account email Stacy Warren at [stacy.warren@newarkcsd.org](mailto:stacy.warren@newarkcsd.org)

Thank you, and keep in mind that all student work should be submitted to teachers by March 5<sup>th</sup>. Specific questions regarding your child's grade should be directed to the teacher listed in the table above. Please reach out to the main office at (315) 332-3240, or email [nick.ganster@newarkcsd.org](mailto:nick.ganster@newarkcsd.org) if you have any general questions or concerns regarding this letter.

With hope and optimism,

*Nick Ganster*

Nick Ganster  
Newark High School Principal

Above are some facsimiles of the AEWS reports being sent home to parents and guardians from NHS and NMS.

**Teresa Prinzi**  
Principal

**Kari Hamelinck**  
Assistant Principal

**Sandra Ordan**  
Administrative Intern

**NEWARK MIDDLE SCHOOL**  
701 Peirson Avenue  
Newark, New York 14513  
(315)332-3290  
FAX (315)332-3584

**Eric Mann**  
School Psychologist

**Rebecca Battle**  
Student Support Specialist

**Tracy Altman**  
School Counselor

**Matthew May**  
School Counselor

Early Warning Academic Report

«Student Name» is failing or at-risk of failing the classes below. Your student may continue to submit work to their teacher up to «Grading Window Closing Date». Please keep in mind that late student work may be subject to the grading procedures established by the teacher in their class outline. The chart below includes any class that your student has a current average of 70% or below. Please reach out directly to your child's teacher if you have any questions regarding your child's grades.

Class	Grade	Teacher	Teacher E-mail

Students and parents are encouraged to monitor progress by accessing Schoology and Schooltool. If you have not yet set up accounts for these tools, please follow the links below to get set up.

- [Schoology Parent Access Code Request](#)
- [Schooltool Parent Portal Access](#)

Please reach out to the Main Office at (315)332-3240 or email our admin or counseling team if you have any general questions or concerns regarding this report.

[Teresa.prinzi@newarkcsd.org](mailto:Teresa.prinzi@newarkcsd.org)  
[Kari.hamelinck@newarkcsd.org](mailto:Kari.hamelinck@newarkcsd.org)  
[Tracy.altman@newarkcsd.org](mailto:Tracy.altman@newarkcsd.org)  
[Matthew.may@newarkcsd.org](mailto:Matthew.may@newarkcsd.org)

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Missing Work Report for <Student Name>

Subject	Missing Assignments
ELA	
Math	
Science	
Social Studies	
World Languages	
Humanities	